

19 February 1987

The Government requests a monthly report from _____ of Cullinet Software, Inc. covering the following issues for this and other contracts specified. Any charges to be requested by Cullinet whether they be education units, support units, hourly wage for Cullinet employees or cash reimbursement for travel and per diem must be reflected in this report.

Requested for the personal services contract (#87*B282900*000) is the following:

For each cullinet employee charging hours during the month, specify number of hours, cost for those hours, a summary of their Agency related activities during the month, their planned tasks for the next month and "issues" that must be acted on. A summary of year to date hours and cost shall be included in each monthly report.

Requested for contracts containing education units (#85*101700*000, # _____ s/w _____, and # 87_ed_units _____) is the following:

Presently there are three contracts from which units may be expensed. When one is exhausted, only the ones with remaining credits shall be reported on.

For each contract, specify the number of units spent during the month, the number allocated for courses not yet attended, and the number remaining in the contract. Give a breakdown by student of all units expended and allocated showing student name, course title, number of units required, dates, location, etc.

Requested for the application software purchase contract (# _____ s/w _____), is the following:

For each Cullinet employee involved with the loading and maintenance of the software, specify the hours expended, cost of those hours, a description of their activities, plans for the next month, and issues requiring action.

For the support units received from this procurement, specify the expenditure of each unit showing date, employee, summary of Agency related activities, and planned activities.

The expensing and tracking of education units received from this procurement is covered in an earlier paragraph.

The above requested items shall be combined into one report and presented to the Contract Officer's Technical Representative (COTR) no later than the 10th of each month.

The period of performance is 2/19/87 to 9/31/87.

Should it be determined that the CIA computer environment is no longer appropriate for the software, the CIA has the right to move it to another computer.

Payment for the software will be made upon its installation and written

acceptance by the COTR.

Machine readable source code for all modules must be provided.

Deliver schedule ???????????????